



MUNICIPALITY OF HENTIES BAY

APPLICATION FOR APPROVAL OF BUILDING PLANS

(3 Sets of minimum A3 Size (1 original and 2 copies) required for site and building plans)

1. Name of Owner: _____
2. Owner/ Duly authorized Agent Signature: _____
3. Application date: _____
4. Erf number & Street/ Township: _____
5. ID/ Passport Number: _____
6. Contact details (Tel/ Cell): _____
7. Architect/ Draughtsperson (Company/ Name & Contact details): _____

8. Intended use of Building/ structure: _____
9. Estimated construction costs (N\$): _____
10. Erf Size (m²): _____ Zoning: _____
11. Size of existing building (s) [m²]: _____ Proposed building (s) [m²]: _____
12. Total size of all buildings (proposed & existing) [m²]: _____
13. Building line restrictions/ relaxation: _____
14. Building Materials:
External Walls: _____ Internal Walls: _____
Windows: _____ Roof: _____
15. Water & Waste water connection: _____

FOR OFFICIAL USE

*** LEVY PAYABLE:**

BASIC CHARGE:	N\$	PLUS: N\$/ m ²
	@ TOTAL SQUARE METERS (m ²):
SUB-TOTAL		N\$
TOTAL INCLUDING 15% VAT		N\$
RECEIPT NUMBER	DATE:
APPROVAL		
ERONGO RED SIGNATURE/ STAMP		DATE:
TOWN PLANNING OFFICER		DATE:
LAW ENFORCEMENT OFFICER		DATE:
HEALTH INSPECTOR		DATE:
BUILDING INSPECTOR/ CHIEF		DATE:
HOD:INFRASTRUCTURE & TECHNICAL SERVICES		DATE:

* **BUILDING RUBBLE DEPOSIT:** A Deposit of N\$ 443-23 is payable before any building activity commences. The deposit shall only be refunded once all building rubble is removed from site.

NOTES: Where structures require Engineering Design, an Engineering Firm/ Registered Engineer shall be appointed and the Client shall in such case provide Council with such appointment on the form titled “Power of Attorney (Appointment of Structural Engineer)”.

Construction of the main dwelling unit shall commence within 12 months of approval of the building plans.

The area of the outbuilding shall not exceed 35% of the main dwelling unit.